



Mar Ephraem

College of Engineering & Technology

CATHOLIC DIOCESE OF MARTHANDAM

Approved by AICTE. Affiliated to Anna University

Training and Placement Cell

Committee Meeting
Semester: ODD
Year: 2018 – 2019

03/09/2018

CIRCULAR

This is to inform you that our first committee meeting has been scheduled on 05/09/2018, Wednesday morning from 10:00 am to 10:30 am at the Placement Office. The following matters will be discussed:

1. Selection of the office bearers
2. Workshop on CNC Part Programming
3. Training on Staad Pro.
4. Pre-Placement Training
5. Company Specific Training
6. Soft Skill Training
7. Communication Skills Training

During the meeting the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the activities of the training and placement cell. Kindly attend the same without fail.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON

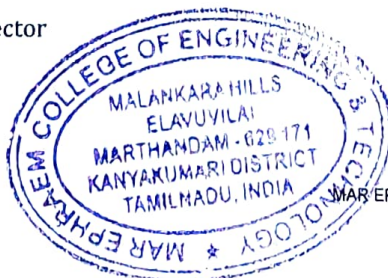
Prof. Dr. A. Lenin Fred, M.E., Ph.D.,
PRINCIPAL
MAR EPHRAEM COLLEGE
OF ENGINEERING & TECHNOLOGY
MALANKARA HILLS, ELAVUVILAI, MARTHANDAM - 629 171
KANYAKUMARI DISTRICT, TAMILNADU, INDIA

- Copy to:
- i. The Principal
 - ii. The Academic Director
 - iii. IQAC

(Mr. I. Jackson Thanga Roy)

CELL COORDINATOR

I. JACKSON THANGA ROY, M.E.
Training and Placement Officer
MAR EPHRAEM COLLEGE
OF ENGINEERING & TECHNOLOGY
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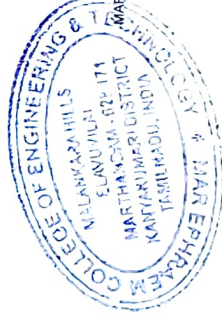
Committee Meeting
Semester: ODD
Year: 2018 – 2019

COMMITTEE MEETING - 01

Date: 05/09/2018
Time: 10:00 am to 10:30 am

ATTENDANCE

Sl.	Name	Description	Signature
1.	Prof. Dr. A. Lenin Fred	Principal /Chairman	
2.	Prof. Dr. N. Austin	Academic Director	
3.	Mr. D. Dani	Cells and Committee Coordinator	
4.	Mr. I. Jackson Thanga Roy	Placement Officer / Cell Coordinator	
5.	Mr. Stalin	Staff Representative	
6.	Mr. Jude Felix	Staff Representative	
7.	Mr. Charles Dyson	Staff Representative	
8.	Ms. Dhanya	Staff Representative	
9.	Ms. Brenda	Staff Representative	
10.	BERGER R M(MECH)	President	
11.	Joyal JM (civil)	Vice-President	
12.	VIJITHRA P(EEE)	Secretary	
13.	MELVIN D THOMAS(ECE)	Student Member	
14.	ANTO VINCENT (CSE)	Student Member	



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Committee Meeting

Semester: ODD

Year: 2018 – 2019

COMMITTEE MEETING - 01

Date: 05/09/2018

Time: 10:00 am to 10:30 am

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Committee Meeting
Semester: ODD
Year: 2018 – 2019

MINUTES OF COMMITTEE MEETING

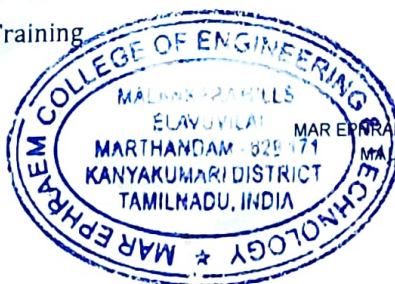
05/09/2018

To represent the voice of each of the student belonging to the campus a committee is formed with the representation of student members. The committee has the following members

Sl.	Name	Description
1.	Prof. Dr. A. Lenin Fred	Principal /Chairman
2.	Prof. Dr. N. Austin	Academic Director
3.	Mr. D. Dani	Cells and Committee Coordinator
4.	Mr. I. Jackson Thanga Roy	Placement Officer / Cell Coordinator
5.	Mr. Stalin	Staff Representative
6.	Mr. Jude Felix	Staff Representative
7.	Mr. Charles Dyson	Staff Representative
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10.	BERGER R M(MECH)	President
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12.	VIJITHRA P(EEE)	Secretary
13.	MELVIN D THOMAS(ECE)	Student Member
14.	ANTO VINCENT (CSE)	Student Member

Agenda

1. Selection of the office bearers
2. Workshop on CNC Part Programming
3. Training on Staad Pro.
4. Pre-Placement Training
5. Company Specific Training
6. Soft Skill Training



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Training and Placement Cell

Committee Meeting

Semester: ODD

Year: 2018 – 2019

7. Communication Skills Training

Points discussed:

- The committee congratulated the newly elected office bearers
- The committee has consented to conduct all the proposed training programs to enhance the employability skills of the students.
- Agenda for the next meeting:
 - Evaluation of the conducted training programs
 - Finding opportunities to elevate the employment opportunities of the students.
 - Placement Drives
- The committee meeting enabled the student representatives to have a meaningful interaction with the placement officer and faculty, and to express their opinions and suggestions on behalf of the other students in the class in order to improve the effectiveness of the training and placement activities.
- Finally, the meeting was concluded with the concluding remarks of the Placement Officer and the Principal.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON

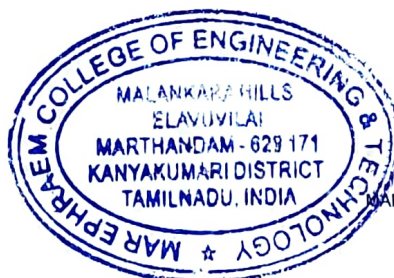
(Mr. I. Jackson Thanga Roy)

CELL COORDINATOR

I. JACKSON THANGA ROY, M.E.
Training and Placement Officer
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KANYAKUMARI DISTRICT, TAMILNADU, INDIA

Copy to:

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- ii. The Director (TL & FD)



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Training and Placement Cell

Committee Meeting

Semester: Even

Year: 2018 – 2019

02/01/2019

CIRCULAR

This is to inform you that our second committee meeting has been scheduled on 04/01/2019, Friday morning from 10:00 am to 10:30 am at the Placement Office. The following matters will be discussed:

1. Training on Staad Pro.
2. Workshop on CNC Part Programming
3. Pre-Placement Training
4. Company Specific Training
5. Soft Skill Training
6. Communication Skills Training

During the meeting the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the activities of the training and placement cell. Kindly attend the same without fail.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON
Prof. Dr. A. Lenin Fred, M.E., Ph.D,
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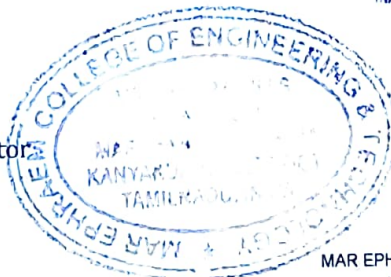
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- iii. IQAC

(Mr. I. Jackson Thanga Roy)

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Training and Placement Cell

Committee Meeting

Semester: Even

Year: 2018 – 2019

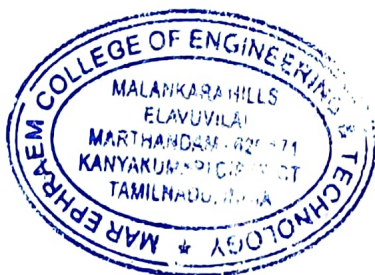
COMMITTEE MEETING - 02

Date: 04/01/2019

Time: 10:00 am to 10:30 am

ATTENDANCE

Sl.	Name	Description	Signature
1.	Prof. Dr. A. Lenin Fred	Principal /Chairman	
2.	Prof. Dr. N. Austin	Academic Director	
3.	Mr. D. Dani	Cells and Committee Coordinator	
4.	Mr. I. Jackson Thanga Roy	Placement Officer / Cell Coordinator	
5.	Mr. Stalin	Staff Representative	
6.	Mr. Jude Felix	Staff Representative	
7.	Mr. Charles Dyson	Staff Representative	
8.	Ms. Lincy	Staff Representative	
9.	Ms. Brenda	Staff Representative	
10.	BERGER R M(MECH)	President	
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Committee Meeting

Semester: Even

Year: 2018 – 2019

MINUTES OF COMMITTEE MEETING

04/01/2019

Agenda

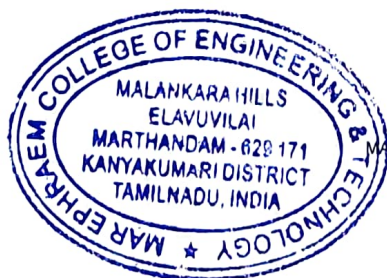
1. Training on Staad Pro.
2. Workshop on CNC Part Programming
3. Pre-Placement Training
4. Company Specific Training
5. Soft Skill Training
6. Communication Skills Training

Points discussed:

- The committee has evaluated the already conducted training programmes and found it useful for the students.
- The committee has consented to conduct all the proposed training programs for the even semester to enhance the employability skills of the students.
- Agenda for the next meeting:
 - Evaluation of the conducted training programs
 - Finding opportunities to elevate the employment opportunities of the students.
 - Placement Training Programs.
- The committee meeting enabled the student representatives to have a meaningful interaction with the placement officer and faculty, and to express their opinions and suggestions on behalf of the other students in the class in order to improve the effectiveness of the training and placement activities.
- Finally, the meeting was concluded with the concluding remarks of the Placement Officer and the Principal.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON



(Mr. I. Jackson Thanga Roy)

I. JACKSON THANGA ROY, M.E.
Training and Placement Officer
MAR EPHRAEM COLLEGE OF ENGINEERING & TECHNOLOGY
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Training and Placement Cell

Committee Meeting
Semester: Even
Year: 2018 – 2019

01/04/2019

CIRCULAR

This is to inform you that our second committee meeting has been scheduled on 03/04/2019, Wednesday morning from 10:00 am to 10:30 am at the Placement Office. The following matters will be discussed:

1. Training Programmes
2. Placements
3. Suggestions

During the meeting the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the activities of the training and placement cell. Kindly attend the same without fail.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON

**Prof. Dr. A. Lenin Fred, M.E., Ph.D.,
PRINCIPAL**

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KANYAKUMARI DISTRICT, TAMILNADU, INDIA.

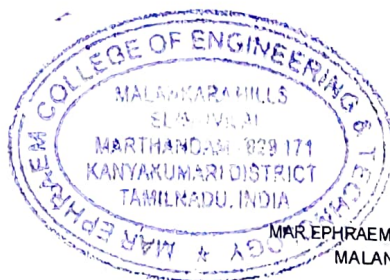
(Mr. I. Jackson Thanga Roy)

CELL COORDINATOR

I. JACKSON THANGA ROY, M.E.
Training and Placement Officer
**MAR EPHRAEM COLLEGE
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Semester: Even

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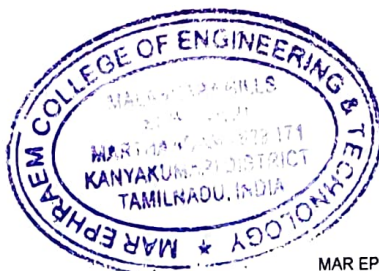
COMMITTEE MEETING - 03

Date: 03/04/2019

Time: 10:00 am to 10:30 am

ATTENDANCE

Sl.	Name	Description	Signature
1.	Prof. Dr. A. Lenin Fred	Principal /Chairman	
2.	Prof. Dr. N. Austin	Academic Director	
3.	Mr. D. Dani	Cells and Committee Coordinator	
4.	Mr. I. Jackson Thanga Roy	Placement Officer / Cell Coordinator	
5.	Mr. Stalin	Staff Representative	
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Committee Meeting
Semester: Even
Year: 2018 – 2019

MINUTES OF COMMITTEE MEETING

04/04/2019

Agenda

1. Training Programs
2. Placements
3. Suggestions

Points discussed:

- The committee has appreciated the Training sessions.
- The committee has suggested more number of training programmes for the upcoming year.
- The committee meeting enabled the student representatives to have a meaningful interaction with the placement officer and faculty, and to express their opinions and suggestions on behalf of the other students in the class in order to improve the effectiveness of the training and placement activities.
- Finally, the meeting was concluded with the concluding remarks of the Placement Officer and the Principal.

(Prof. Dr. A. Lenin Fred)

CHAIRPERSON

(Mr. I. Jackson Thanga Roy)

CELL COORDINATOR

JACKSON THANGA ROY, M.E.
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